

# Response to RFQ Questions

## Transit Oriented Development Planning Services

### Southern NH Planning Commission

---

**Contacts:** James Vayo, AICP, Project Manager  
Southern NH Planning Commission (SNHPC)  
438 Dubuque Street  
Manchester, NH 03102  
(603) 669-4664  
[jvayo@snhpc.org](mailto:jvayo@snhpc.org)

**Date of SNHPC Response to Questions:** Monday, February 13<sup>th</sup>, 2019

**Deadline for RFQ Submission:** Friday, February 22<sup>st</sup>, 2019 at 4:30 PM

---

#### **Question One:**

Would it be possible to get a list of other firms who have expressed interest in the RFQ?

#### **Q1 Answer:**

As part of the qualifications-based selection process, the SNHPC solicited qualifications from a list of firms. The list of firms is attached to this document for reference. The RFQ is not restricted to the firms on the solicitation list and remains open to all interested firms who meet the written requirements as defined in the RFQ.

**Question Two:** (A similar question was asked multiple times and were grouped by answer)

- What kind of budget are we looking at?
- Is there a budget or not to exceed amount for this project that will be shared with proposers?
- Can you disclose the amount of funding that is available for the TOD planning project?

#### **Q2 Answer:**

This project is governed by a contractual agreement between SNHPC and the New Hampshire Department of Transportation. The Request for Letter of Qualifications is designed to solicit information from firms who have interest in conducting the work described in the RFQ. Those who do respond will be selected based on their technical ability to meet the needs of this project. Once a consultant is selected, then budget and final scope items will be negotiated.

Pursuant to the requirements of the NHDOT's Local Public Agency (LPA) administrative procedures, the SNHPC is prohibited from considering or negotiating project fees until the most qualified consultant has been selected. As such, responding firms should not include any information defining pricing for services in their Statement of Qualifications.

**Question Three:**

Will the MTA be involved in the planning process as a partner--and will the evaluation of existing and potential service include more detailed service planning for the system that extends beyond the site boundary shown in Appendix A?

**Q3 Answer:**

The Manchester Transit Authority (MTA) will be a project partner with a primary goal of transportation services coordination. If facilities such as a new passenger rail station are included in the final TOD plan, MTA would seek to coordinate the location of a new transit hub within or proximate to that planned rail station. In general, MTA seeks to explore how and where to develop facilities within the project area to best serve its current and future riders. MTA seeks to limit the design of new transit services outside of the project area (shown in Appendix A of the RFQ) to conceptual level only.

Additionally, the scope of services for this project specifically states the evaluation of existing transit services and proposal of future transit services expansion as “within the study area.”

**Question Four:**

How flexible is the scope in extending the [charrette] time frame of the [TOD Plan] process to be multi-day (incorporating several of the scope items that follow the charrette piece)?

**Q4 Answer:**

The project scope is subject to a negotiation process, provided that the consultant does not propose substantive changes to the identified deliverables of the project. Once a qualified consultant has been selected and approved, negotiation of project scope and fee will commence utilizing the following steps:

- Consultant submits the draft scope of work to the SNHPC for review.
- SNHPC reviews the draft scope of work and provides comments/edits as required, resulting in a finalized scope of work. SNHPC then requests the consultant prepare the fee for the project.
- Consultant completes their proposed fee schedule and submits the required information to SNHPC to perform an Independent Government Estimate to be used for the negotiation of the consultant contract.

# Request for Letter of Qualification – Solicitation List

## Transit Oriented Development Planning Services

### Southern NH Planning Commission

AECOM Technical Services, Inc.  
Mr. John Goudreault, Senior Project Engineer  
1155 Elm Street, Suite 401  
Manchester, NH 03101  
Phone: 603-606-4800  
Email: john.goudreault@aecom.com

BETA Group, Inc.  
Mr. Anthony Puntin, PE, Associate  
40 Stark Street  
Manchester, NH 03101  
Phone: 603-321-3207  
Email: apuntin@beta-inc.com

CivicMoxie  
Susan Silberberg  
1 Holden Street, Suite 218  
Brookline, MA 02445  
Phone: 617-739-6694  
Email: susan@civicmoxie.com

CLD Consulting Engineers, Inc.  
540 Commercial St.  
Manchester, NH 03101  
Mr. Christopher R. Bean, President  
Phone: 603-668-8223  
Email: chrisb@cldengineers.com

DuBois & King, Inc.  
Mr. Jeffrey W. Tucker, PE, President  
18 Constitution Drive, Suite 8  
Bedford, NH 03110  
Phone: 802-728-3376  
Email: jtucker@dubois-king.com

Duany Plater-Zyberk & Co  
Xavier Iglesias  
1023 SW 25th Ave.  
Miami, FL 33135  
Phone: 305-644-1023  
Email: xavier@dpz.com

Greenman-Pedersen, Inc.  
Mr. Timothy Letton, Executive Vice President  
21 Daniels Street, Second Floor  
Portsmouth, NH 03801  
Phone: 978 570-2964  
Email: tletton@gpinet.com

Hoyle, Tanner & Associates, Inc.  
Mr. Christopher R. Mulleavey PE, President  
150 Dow Street  
Manchester, NH 03101  
Phone: 603-669-5555  
Email: cmulleavey@hoyletanner.com

Speck and Associates LLC  
Jeff Speck, Owner  
1562 Beacon Street #3  
Brookline, MA 02446  
202-236-0140  
Email: Jeff@jeffspeck.com

Jacobs Engineering Group, Inc.  
Mr. Robert R. Prud'homme, PE, Senior Manager  
2 Executive Park Drive  
Bedford, NH 03110  
Phone: 603-666-7181  
Email: robert.prudhomme@Jacobs.com

Louis Berger U.S., Inc.  
Mr. Liviu Sfintescu, P.E., NE Civil/Highway Group  
100 Commercial Street, 2nd Floor North  
Manchester, NH 03101  
Phone: 603-218-5419  
Email: lsfintescu@louisberger.com

McFarland-Johnson, Inc.  
53 Regional Drive  
Concord, NH 03301  
603-225-2978  
Mr. Michael D. Long, Office Manager  
Email: mlong@mjinc.com

Principle Group  
Taylor Preston  
791 Tremont Street, Studio W513  
Boston, MA 02118  
Phone: 786-361-5285  
Email: taylor@principle.us

Resource Systems Group, Inc.  
Ben Stabler, GISP, Director  
55 Railroad Row  
White River Junction, VT 05001  
Phone: 802 295 4999  
Email: Ben.Stabler@rsginc.com

Stantec Consulting Services Inc.  
Mr. Gerard J. Fortin, P.E., Principal  
5 Dartmouth Drive, Suite 101  
Auburn, NH 03032  
Phone: 603 669-8672  
Email: Gerard.Fortin@stantec.com

TEC, Inc.  
Mr. Richard J. Friberg, P.E., Office Manager  
169 Ocean Boulevard, Unit 101, PO Box 249  
Hampton, NH 03842  
Phone: 603-601-8154  
Email: rfriberg@theengineeringcorp.com

TF Moran, Inc.  
Mr. Robert Duval, President  
48 Constitution Drive  
Bedford, NH 03110  
Phone: 603-472-4488  
Email: rduval@tfmoran.com

Tighe & Bond, Inc.  
Mr. Bradlee L. Mezquita, P.E., Vice President  
177 Corporate Drive  
Portsmouth, NH 03801  
Phone: 603-433-8818  
Email: BLMezquita@tigheBond.com

Toole Design Group, LLC  
Mr. Nick Jackson, NE Regional Director and VP  
2 Oliver Street, Suite 305  
Boston, MA 02109  
Phone: 617-219-9910  
Email: marketing@tooledesign.com

Vanasse Hangen Brustlin, Inc.  
Mr. Martin F. Kennedy, Senior Principal  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532  
Phone: 603-391-3902  
Email: mkennedy@vhb.com

Weston & Sampson Engineers, Inc.  
Mr. Christopher M. Perkins, P.E., Vice President  
7 Perimeter Road  
Manchester, NH 03103  
Phone: 603-263-9296  
Email: perkinsc@wseinc.com

Fuss & O'neil  
JoAnn Fryer, Office Manager  
540 North Commercial Street  
Manchester, NH 03101  
Phone: 603-668-8223  
j Fryer@fando.com