

Regional Comprehensive Plan Advisory Committee Meeting

November 17, 2010
12:00 pm

SNHPC Conference Room

AGENDA

- 1. Call to Order and Introductions – Karen McGinley, Chair**
- 2. Review of Introduction Packet – James Kupfer**
- 3. Existing Plan Overview – Jack Munn**
- 4. Update Purpose of the Plan - Vision/Goals of Chapters – Mary Brundage, Joe Scala, James Kupfer**
- 5. Process – James Kupfer**
 - a. Milestones**
 - b. Stakeholders**
 - c. End Product**
- 6. Surveys – James Kupfer, Joe Scala**
- 7. Questions?**
- 8. Adjournment**



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

November 17, 2010

12 Noon

SNHPC Conference Room

438 Dubuque Street.

Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, SNHPC	Dave Danielson	-	Bedford
Brent Armstrong	-	New Boston	David Preece	-	SNHPC
Elizabeth Robidoux	-	Derry	Jack Munn	-	SNHPC
Brian Rose	-	Goffstown	Mary Brundage	-	SNHPC
Ian McSweeney	-	Weare	James Kupfer	-	SNHPC
Mike Jolin	-	Hooksett	Joe Scala	-	SNHPC

Meeting Called to Order by Chair Karen McGinley at 12:10p.m.

EXISTING PLAN

Jack Munn, SNHPC Chief Planner, provided a brief overview of the Regional Comprehensive Plan (RCP) put together in 2006. He explained this was going to be the framework for what we build our Regional Comprehensive Plan 2011 upon. Mr. Munn explained the process, organization, and what the key elements will be.

SCHEDULE/ PROCESS

James Kupfer, SNHPC Intern, gave an overview of the handouts provided to the Committee. Mr. Kupfer explained that each member has a copy of the 2006 RCP that is theirs to review and comment on. A proposed timeline of milestones discussed by Messrs. Munn and Kupfer would be tentative pending the arrival of the 2010 Census data. Mr. Kupfer also asked for input from the Committee on which stakeholders/experts could be brought in to discuss key topics in future meetings. It was agreed the SNHPC will put together a list of potential attendees and email it to the Committee for review.

GOALS

Mary Brundage reviewed the goals of RCP 2006 and the committee edited each individual chapter as a group. The SNHPC was provided with comments that will be included in the update and sent out to the Committee later this week.

SURVEYS

Mr. Kupfer presented the RCP Update survey distributed earlier that month. He asked for those who have not filled one out to do so at their convenience.

Meeting adjourned at 1:00 p.m.



Regional Comprehensive Plan Advisory Committee Meeting

December 21, 2010
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the November 17, 2010 meeting – Karen McGinley
3. Sustainability – Karen McGinley
4. Review Survey Results – James Kupfer, Joe Scala
5. Review Goals Handout – Mary Brundage
6. Discuss Outlines for Chapters due January 25, 2011 meeting – Mary Brundage, Joe Scala, Jack Munn
7. Future Presentations – Jack Munn
8. Next Steps
9. Adjournment

Next meeting is January 25, 2011 @ 10a.m. in the SNHPC Conference room.



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

December 21, 2010

10:00 am

SNHPC Conference Room

438 Dubuque Street.

Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, SNHPC	Jonathan Golden	-	Manchester
Brent Armstrong	-	New Boston	Jean Methot	-	Chester
Mike Jolin	-	Hooksett	David Preece	-	SNHPC
Dave Danielson	-	Bedford	Jack Munn	-	SNHPC
Mike Izbicki	-	Bedford	Mary Brundage	-	SNHPC
Deborah Lievens	-	Londonderry	James Kupfer	-	SNHPC
Don Moskowitz	-	Londonderry	Joe Scala	-	SNHPC

Meeting Called to Order by Chair Karen McGinley at 10:08 a.m.

Minutes of November 17, 2010 could not be approved due to lack of committee members present at the time. It has been moved to the January 25, 2011 meeting agenda.

SUSTAINABILITY

Karen McGinley, Chair and Jack Munn, Chief Planner, hosted a discussion on sustainability. Each touched on key issues that need to be inserted in the Regional Comprehensive Plan (RCP) and gave success stories that have already been achieved in our region. Karen suggested focusing on sustainable efforts that would be useful and practical for businesses in the region.

SURVEY RESULTS

James Kupfer, SNHPC Intern, and Joe Scala, SNHPC Intern, gave an overview of the results from the survey distributed to all Town Planners, Town Managers, Public Works Directors, Board of Selectmen, Planning Boards, and Conservation Commissions. James suggested that those interested should go to the SNHPC website to see the full results.

GOALS

Mary Brundage reviewed the goals that were discussed at the November meeting and asked the committee for comments in order to finalize them for each chapter of the Regional Comprehensive Plan.

FUTURE PRESENTATIONS

After a discussion at the November meeting, the committee proposed having expert speakers to come in and discuss topics in coordination with the RCP chapters. Jack Munn put together a list of individuals that have agreed to come. The committee agreed that they should be spread out

over the next few meetings to have adequate amount of time for questions. The Commission agreed to look at potential dates and get back to the committee.

OUTLINES

The outlines of each chapter were not presented as shown on the agenda due to time constraint. The outlines will be emailed to the committee for review and posted on the SNHPC website.

Meeting adjourned at 11:15 a.m.



Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

Regional Comprehensive Plan Advisory Committee Meeting

January 25, 2011
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the November 17, 2010 and December 21, 2010 meeting
3. Review Draft Chapters of Transportation, Public Utilities and Facilities
4. Panel Discussion on Sustainability
 - Erica Menard, Supervisor, Business Planning & Performance Analysis, PSNH
 - Carl Quiram, Director of Public Works Town of Goffstown
 - Mike Izbicki, Interim Executive Director of the NH Rail transit Authority
 - Bill Watson, Administrator of the Bureau of Planning and Community Assistance of New Hampshire
5. Next Steps – additional meeting on February 22
6. Adjournment



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

January 25, 2011

10:00 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, SNHPC	Richard Marshall	-	Hooksett
Carl Foley	-	Goffstown	Jo Ann Duffy	-	Hooksett
David Gomez	-	Derry	Elizabeth Robidoux	-	Derry
Dave Danielson	-	Bedford	Erica Menard	-	PSNH
Mike Izbicki	-	Bedford	Glen Davison	-	NH DOT
Deborah Lievens	-	Londonderry	David Preece	-	SNHPC
Carl Quiram	-	Goffstown	Jack Munn	-	SNHPC
Brian Rose	-	Goffstown	James Kupfer	-	SNHPC
Jean Methot	-	Chester	Joe Scala	-	SNHPC

Meeting Called to Order by Chair Karen McGinley at 10:05 a.m.

Minutes of November 17, 2010 and December 21, 2010 were approved.

DRAFT CHAPTERS OVERVIEW

James Kupfer, SNHPC Intern, and Joe Scala, SNHPC Intern, presented the progress that had been made in the previous months for the Public Utilities, Public Facilities, and Transportation chapters of the Regional Comprehensive Plan. They expressed the goals and needs of the region in terms of the above topics and requested any comments on what the committee would like to see in the chapters.

The committee expressed a need for greater discussion on public utilities as it affects gas and energy. They also stressed a need for projections to be shown in the Public Facilities chapter for capacities within the SAUs and their enrollments. The committee felt that SNHPC should provide a role in asking for regional cooperation for the SAUs, and would like to offer assistance if this became reality. A cooperative network for communications between emergency management teams and public works was also introduced as a potential goal of the region in the coming years.

The Transportation chapter was introduced as a brief overview of the more detailed documents recently constructed by the SNHPC. The 2010 Regional Transportation Plan (RTP), the FY 2011-2014 Transportation Improvement Program (TIP) and the 2010-2011 Unified Planning Work Program (UPWP) will give the region an in depth look at the needs and concerns of the transportation networks in the next decade.

The committee would like to garner more thought in to including additional multimodal networks to be included in the region. More specifically, the committee would like to see legislation be brought to the state to encourage the establishment of bike lanes throughout the SNHPC region and discuss the issue of liability.

SUSTAINABILITY PANEL DISCUSSION

A panel of experts were present to discuss sustainability as it affects their field of expertise. Erica Menard from Public Service of New Hampshire (PSNH) presented first on the key sustainability practices/projects that PSNH has made available to the public and has been working on to improve energy sustainability in the SNHPC region. Carl Quiram, Director of Public Works, Goffstown, followed Erica, and spoke on behalf of the American Public Works Association Center for Sustainability and his years of experience with the Town of Goffstown. He stressed the need for the continuation of innovative design for public works but the need to cost out future maintenance capabilities in order to remain sustainable. Following Carl, Glen Davison of the New Hampshire DOT , discussed his departments cooperation with the towns of the region in examining sustainable options in regards to transportation and offered their assistance for future projects. Mike Izbicki, Interim Executive Director of the NH Rail Transit Authority, discussed the failure of the New Hampshire legislature to understand the importance of rail through the state. Currently rail is being expanded throughout New England, providing much needed stimulus to its local economy; however, as currently designed New Hampshire would be left out entirely.

NEXT MEETING

The next meeting was originally scheduled for the last Thursday in March. It was agreed that an additional meeting needs to be inserted during the month of February in order to thoroughly review the upcoming draft chapters. The next meeting will now be February 22, 2011 at 10am.

Meeting adjourned at 11:30 a.m.



Regional Comprehensive Plan Advisory Committee Meeting

February 22, 2011
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the January 25, 2011 meeting
3. Review Draft Chapters – Natural Hazards, Natural Resources, Agriculture, and Energy
4. Panel Discussion on Sustainability
 - Lance Harbour, Hazard Mitigation Planner, NH Homeland Security and Emergency Management
 - Cameron Wake, Director of Carbon Solutions New England
 - Erica Menard, Supervisor, Business Planning & Performance Analysis, PSNH
 - Nada Haddad, Extension Educator, Agricultural Resources, UNH Cooperative Extension
5. Next Steps
6. Adjournment

Next meeting is March 22, 2011 @ 10a.m. in the SNHPC Conference room.



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

February 22, 2011

10:00 am

SNHPC Conference Room

438 Dubuque Street.

Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, SNHPC	Nada Haddad	-	UNH
Dave Danielson	-	Bedford	Elizabeth Robidoux	-	Derry
Deborah Lievens	-	Londonderry	Erica Menard	-	PSNH
Brian Rose	-	Goffstown	Cameron Wake	-	UNH
Jean Methot	-	Chester	David Preece	-	SNHPC
Stoney Worster	-	Auburn	Jack Munn	-	SNHPC
Mike Jolin	-	Hooksett	James Kupfer	-	SNHPC
Brent Armstrong	-	New Boston	Joe Scala	-	SNHPC
Robert Duhaime	-	Hooksett			

Meeting Called to Order by Chair Karen McGinley at 10:00 a.m.

Minutes of January 25, 2011 were approved.

DRAFT CHAPTERS OVERVIEW

James Kupfer, SNHPC Intern, and Joe Scala, SNHPC Intern, presented the progress that had been made in the previous months for the Natural Resources, Natural Hazards, Energy, and Agriculture chapters of the Regional Comprehensive Plan. They expressed the goals and needs of the region in terms of the above topics and requested any comments on what the committee would like to see in the chapters or any edits or errors found upon the committee's review.

Deborah Lievens pointed out a need for further research into exemplary plants with in the Natural Resources chapter and the Committee as a whole agreed that long comprehensive lists found anywhere in the RCP should be moved to an appendix.

SUSTAINABILITY PANEL DISCUSSION

A panel of experts were present to discuss sustainability as it affects their field of expertise. Cameron Wake led off by discussing sustainability as it relates to Climate Change and the necessity of retooling the 100 year flood plans in each community. Nada Haddad followed with an overview of the status of agriculture in New Hampshire and some helpful tips for future sustainability. Erica Menard returned to discuss PSNH's role in keeping New Hampshire responsible and educated on energy consumption.

NEXT MEETING

Karen McGinley, Chair, request Dave Danielson sit as chair for the March 22, 2011 meeting in her absence. Mr. Danielson agreed to do so. It was also agreed that the April 26, 2011 meeting will be moved to the 19th due to low attendance.

Meeting adjourned at 11:30 a.m.



Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

Regional Comprehensive Plan Advisory Committee Meeting

March 22, 2011
9:30 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Dave Danielson, Interim Chair
2. Approve the Minutes of the February 22, 2011 meeting
3. Review Draft Chapters – Economic Development, Housing, Future and Existing Land Use
4. Panel Discussion
 - Robert Tourigny, Executive Director, Neighbor Works of Greater Manchester
 - Dennis Delay, NH Center for Public Policy Studies
 - Jay Minkarah, Director, Manchester Economic Development
 - Rick Sawyer, Town Planner, Bedford
5. Next Steps – Draft Comments due by April 15, 2011
6. Adjournment

Next meeting is April 19, 2011 @ 10a.m. in the SNHPC Conference room.



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

March 22, 2011

9:45 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Dave Danielson	-	Chair, SNHPC	Jay Minkarah	-	Manchester
Jean Methot	-	Chester	Rick Sawyer	-	Bedford
Mike Jolin	-	Hooksett	David Preece	-	SNHPC
Brent Armstrong	-	New Boston	Jack Munn	-	SNHPC
Elizabeth Robidoux	-	Derry	James Kupfer	-	SNHPC
Robert Tourigny	-	Manchester	Jillian Harris	-	SNHPC
Dennis Delay	-	Manchester			

Meeting Called to Order by Chair Dave Danielson at 9:45 a.m.

DRAFT CHAPTERS OVERVIEW

James Kupfer, SNHPC Intern, and Jack Munn, SNHPC Chief Planner, presented the progress that had been made in the previous months for the Economic Development, Housing, Future and Existing Land Use chapters of the Regional Comprehensive Plan. They expressed the goals and needs of the region in terms of the above topics and requested any comments on what the committee would like to see in the chapters or any edits or errors found upon the committee's review.

Mr. Danielson initiated the discussion of proposing a Regional Economic Development Director be established. Mr. Methot believed this new position would not be well received in Chester because it is mostly a residential community. The Committee believes it is something we should explore, and gage the interest of each of the communities.

SUSTAINABILITY PANEL DISCUSSION

A panel of experts were present to discuss sustainability as it affects their field of expertise. Robert Tourigny, Executive Director, Neighbor Works of Greater Manchester began the discussion with the state of the region as it relates to housing. He discussed how Neighbor Works has had an important role in maintaining affordable options for renters through redevelopment and acquiring vacancies. Dennis Delay, NH Center for Public Policy Studies, continued the discussion but focused more on job loss and how our region stacks up in comparison to the rest of the country. Jay Minkarah, Director, Manchester Economic Development took the economic discussion and related it to Manchester jobs. He correlated the necessity for high level manufacturing jobs and the importance of retaining companies that have ownership from the region. Rick Sawyer, Town Planner, Bedford, discussed the key portions of the Bedford Master

Plan that was recently completed. He believed that it is a great model to use as we move forward with the Regional Future Land Use chapter.

COMMENT PERIOD

James Kupfer expressed the importance of comments and edits from the committee. He would like to have them returned by April 15, 2011.

NEXT MEETING

Agreed at the previous meeting, the April meeting will be moved to April 19, 2011. It will be held at its normal time of 10am and will be the final meeting of the Regional Comprehensive Plan Advisory Committee.

Meeting adjourned at 11:30 a.m.



Southern New Hampshire Planning Commission

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Regional Comprehensive Plan Advisory Committee Meeting

May 10, 2011
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the March 22, 2011 meetings
3. Discuss - Sustainable Vision, Goals, Indicators, Actions
4. Review Draft Chapters –Existing and Future Land Use Maps
5. Next Steps – Final Review and Acceptance of Completed Drafts
6. Adjournment



Southern New Hampshire Planning Commission

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SNHPC Regional Comprehensive Plan Advisory Committee Meeting Minutes

May 10, 2011

10:00 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, SNHPC	Mike Izbicki	-	Bedford
Dave Danielson	-	Bedford	David Preece	-	SNHPC
Deborah Lievens	-	Londonderry	Jack Munn	-	SNHPC
Brian Rose	-	Goffstown	James Kupfer	-	SNHPC
Stoney Worster	-	Auburn	Jillian Harris	-	SNHPC
Brent Armstrong	-	New Boston	Linda Burbank	-	SNHPC
Elizabeth Robidoux	-	Derry			

Meeting Called to Order by Chair Karen McGinley at 10:00 a.m.

Minutes of March 22, 2011 were approved.

VISION GOALS AND IMPLEMENTATION CHAPTER OVERVIEW

Jack Munn, SNHPC Chief Planner and James Kupfer, SNHPC Intern, presented the newly established sustainability vision and principles, key issues found throughout the chapters, and goals and indicators for implementation. The committee discussed the ideal themes the region should be focusing on such as a concerned effort at all land use aspects of rural, suburban and urban uses, as well as ways to use land use to assist in safety. James Kupfer asked the committee to review this document and send edits to him by May 31, 2011.

LAND USE MAPS

Linda Burbank, SNHPC GIS technician, presented the framework for the creation of the existing and future land use maps. The committee began analysis of the maps and agreed that the Commission should meet with each Town Planner and confirm the accuracy.

NEXT STEPS

Karen McGinley, Chair, asked the committee for a recommendation to meet again in order to review all edits to each of the chapters and to agree on the accuracy of the Land Use maps. The next meeting was agreed on June 28, 2011 at 10am.

A subcommittee was formed of the three active members of the current committee in order to evaluate comments and edits that come to the staff. The staff has mailed out CDs of all DRAFT chapters to each of the Town Planners and Committee members and will be posting them to snhpc.org for public comment.

Meeting adjourned at 11:30 a.m.



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Regional Comprehensive Plan Advisory Committee Meeting

June 28, 2011
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Dave Danielson, Interim Chair
2. Approve the Minutes of the May 10, 2011 meetings
3. Discuss – Updates, Comments/Edits, and Changes
4. Review Future Land Use Map
5. Next Steps – Final Review and Acceptance of Completed Drafts
6. Adjournment



Southern New Hampshire Planning Commission

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SNHPC Regional Comprehensive Plan Advisory Committee Meeting Minutes

June 28, 2011

10:00 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Dave Danielson	-	Interim Chair, Bedford		
Deborah Lievens	-	Londonderry	Ian McSweeney	- Weare
Brian Rose	-	Goffstown	David Preece	- SNHPC
Stoney Worster	-	Auburn	Jack Munn	- SNHPC
Brent Armstrong	-	New Boston	James Kupfer	- SNHPC
Elizabeth Robidoux	-	Derry	Jillian Harris	- SNHPC
Tim Thompson	-	Londonderry	Linda Burbank	- SNHPC

Meeting Called to Order by Interim Chair Dave Danielson at 10:00 a.m.

Minutes of May 10, 2011 were approved.

UPDATES, COMMENTS, EDITS

James Kupfer, SNHPC, reviewed the comments and edits that the Advisory Subcommittee requested. He introduced new goals, principles, and findings from updated chapters. Discussion on public budgets found that each municipal budget has increased over the past five years despite the economic downturn. Mr. Kupfer also gave an overview of additional recreation information that will be incorporated on the committee's request.

FUTURE LAND USE MAPS

Mr. Kupfer then went on to outline the definitions for the future land use categories that would be used to map the region. Each of the committee members examined the large wall size future land use map on the wall and gave edits for the Commission to update. The committee was in agreement on the definitions. Jack Munn, SNHPC then explained the options the Committee could choose for the generalized zoning map. The Committee agreed that a region map with one set of general categories was the best approach. The Commission agreed to begin working on this map and will send a draft to each municipality for review.

NEXT STEPS

Dave Danielson introduced possible dates for the Committees next meeting to review the generalized zoning map and any edits needed before adoption. The Committee chose August 23, 2011 before the Commissioner's meeting.

Meeting adjourned at 11:15 a.m.



Southern New Hampshire Planning Commission

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Regional Comprehensive Plan Advisory Committee Meeting

August 23, 2011
10:00 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the June 28, 2011 meetings
3. Review Future Land Use Map and Generalized Zoning Map
4. Next Steps – Final Review and Acceptance of Completed Drafts
5. Adjournment



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

August 23, 2011

10:00 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, Bedford			
Deborah Lievens	-	Londonderry	Ian McSweeney	-	Weare
Brian Rose	-	Goffstown	David Preece	-	SNHPC
Stoney Worster	-	Auburn	Jack Munn	-	SNHPC
Elizabeth Robidoux	-	Derry	James Kupfer	-	SNHPC

Meeting Called to Order by Chair Karen McGinley at 10:00 a.m.

Minutes of June 28, 2011 were approved.

REVIEW FUTURE AND GENERALIZED ZONING LAND USE MAPS

James Kupfer, SNHPC, reintroduced the future land use map to the committee with the changes made by the town planners in the region. Mr. Kupfer requested the committee members from those towns that have not participated at this time to please reach out to their planners in order to complete the regional map. Karen McGinley, Chair, discussed the importance of the future land use map and the effort Southern New Hampshire Planning Commission has put forth to gain the regional perspective.

Mr. Kupfer proceeded to review the goals of the future and existing land use chapters and began a discussion with the committee of if these maps adequately reflect the goals of the region and if not, what needs to be done in each municipality to achieve these goals.

Lastly Mr. Kupfer introduced the Generalized Zoning map. He explained the process in which the staff has gone through to form the map and the remaining open items in order to complete this map.

NEXT STEPS

Mr. Kupfer explained that the plan is near completion but still has a few open items remaining. He urged each committee member to review the plan that is posted on the www.snhpc.org website. Amy Kizak, SNHPC, would like to present the maps one last time to the municipalities in order to get their approval and then bring them back to the committee for final viewing. At that time Mr. Kupfer is hoping to present the final Regional Comprehensive Plan to the full Southern New Hampshire Planning Commission at the October, 2011 meeting.

Meeting adjourned at 11:10 a.m.



Southern New Hampshire Planning Commission

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Regional Comprehensive Plan Advisory Committee Meeting

November 22, 2011
10:30 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the August 23, 2011 meetings
3. Review Future Land Use Map and Generalized Zoning Map
4. Public Outreach Initiative
5. Next Steps – Final Review and Acceptance of Completed Drafts
6. Adjournment



Southern New Hampshire Planning Commission

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SNHPC Regional Comprehensive Plan Advisory Committee Meeting Minutes

November 22, 2011

10:30 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Karen McGinley	-	Chair, Bedford		
Brian Rose	-	Goffstown	Amy Kizak	- SNHPC
Stoney Worster	-	Auburn	Jillian Harris	- SNHPC
Elizabeth Robidoux	-	Derry	David Preece	- SNHPC
Richard Marshall	-	Hooksett	Jack Munn	- SNHPC
Ian McSweeney	-	Weare	James Kupfer	- SNHPC

Meeting Called to Order by Chair Karen McGinley at 10:30 a.m.

Minutes of August 23, 2011 were approved.

REVIEW FUTURE AND GENERALIZED ZONING LAND USE MAPS

Amy Kizak, SNHPC, introduced the process SNHPC has gone through over the past few months to have each municipalities planning boards approve the proposed maps. In doing so, SNHPC added additional categories to both maps to incorporate the entire region. The Advisory Committee reviewed the maps and agreed they were acceptable. A motion to adopted by Brian Rose was and seconded by Elizabeth Robidoux was made. These maps will now be placed in to the Regional Comprehensive Plan for final adoption by the Commission.

PUBLIC OUTREACH INTIATIVE

NEXT STEPS

Mr. Kupfer explained that the plan is near completion but still has a few open items remaining. He urged each committee member to review the plan that is posted on the www.snhpc.org website. Amy Kizak, SNHPC, would like to present the maps one last time to the municipalities in order to get their approval and then bring them back to the committee for final viewing. At that time Mr. Kupfer is hoping to present the final Regional Comprehensive Plan to the full Southern New Hampshire Planning Commission at the October, 2011 meeting.

Meeting adjourned at 11:10 a.m.



Southern New Hampshire Planning Commission

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Regional Comprehensive Plan Advisory Committee Meeting

January 11, 2012
10:30 a.m.

SNHPC Conference Room

AGENDA

1. Call to Order – Karen McGinley, Chair
2. Approve the Minutes of the November 11, 2011 meeting
3. Review Public Outreach Initiative and Comments
4. Next Steps – Final Review and Adoption of Completed Draft
5. Adjournment



**SNHPC
Regional Comprehensive Plan Advisory Committee Meeting
Minutes**

January 11, 2012

10:30 am

SNHPC Conference Room
438 Dubuque Street.
Manchester, NH 03101

MEMBERS PRESENT

Dave Danielson	-	Interim Chair, Bedford		
Richard Marshall	-	Hooksett	Amy Kizak	- SNHPC
Stoney Worster	-	Auburn	David Preece	- SNHPC
Elizabeth Robidoux	-	Derry	Jack Munn	- SNHPC
Ian McSweeney	-	Weare	James Kupfer	- SNHPC
Deb Lievens	-	Londonderry		

Meeting Called to Order by Interim Chair Dave Danielson at 10:30 a.m.

Minutes of November 11, 2011 were approved.

REVIEW PUBLIC OUTREACH INTIATIVE AND PUBLIC COMMENTS

James Kupfer, SNHPC, reviewed the public outreach initiative that the staff at SNHPC has performed over the past month to gain additional public comments. David Preece, Executive Director, SNHPC, discussed the cable access public forum that he moderated with members from the board of commissioners to discuss the RCP. Mr. Preece asked representatives from other towns if they could facilitate a meeting with their public access channel to do the same forum on their station. Mr. Kupfer followed with a review of the public comments and recommended places to insert these comments in the plan. The Advisory Committee reviewed these and made recommendations and voted to endorse these changes as amended. Additionally, Mr. Kupfer reviewed the edits to the transportation chapter that stem from the changes made to the Regional Transportation Plan. Mr. Kupfer asked for any additional changes. Again the Advisory Committee endorsed these changes with recommended edits.

FINAL COMMENTS AND EDITS

Dave Danielson, Interim Chair, recommended that the SNHPC staff put together a PowerPoint presentation that they can take to each municipality's selectman to review the plan and display some strategies each can take from this plan. Since this plan is an advisory tool and new selectman will be voted in in the near future, it was agreed upon to continue moving forward with adoption of the plan and to perform these presentations later in the year when new selectman have been sworn in.

NEXT STEPS

The Advisory Committee moved to recommend the adoption of the Regional Comprehensive Plan as amended to the full Board of Commissioners at their January meeting.

Meeting adjourned at 11:15 a.m.