

Answers to Questions Regarding the Southern NH Planning Commission's (SNHPC) Request for Qualifications (RFQ) for On-Call Engineering Services

Posted September 14, 2018

1. What percentage of time/budget do you anticipate for the travel-demand-model work?

We anticipate that approximately 40% of the requested on-call services will be related to travel-demand model assistance and 60% related to planning-level engineering assistance/cost estimating for proposed projects.

2. Is it model updating and making current with FHWA and FTA requirements, or actually running the model for studies?

The SNHPC's model has been updated to a 2015 base year. Specific needs include: 1) Working with our staff to update the horizon year of the model from 2040 to 2045; 2) Providing assistance in running the model to complete an air quality conformity analysis as necessary for our forthcoming 2019-2022 Transportation Improvement Program (TIP) update; and 3) Providing assistance in running the model to support the development of our 2019-2045 Long-Range Transportation Plan.

As we have new staff assigned to our travel demand model, we envision that a portion of this assistance will be provided in a way that is "hands-on" (e.g. providing guidance and instruction to our staff) to build the SNHPC's internal capacity to maintain and update the model.

3. How many firms did you send the RFQ to?

We directly sent the RFQ to eight firms. We also advertised the RFQ in the New Hampshire Union Leader newspaper and posted it on certain professional/trade association websites to encourage additional response.

4. How often do you issue a similar on-call RFQ and do you use a variety of firms?

We have not issued an on-call engineering RFQ in the past. Previous RFQs released by the SNHPC have been project-specific. Through these procurements, the SNHPC has utilized the services a variety of firms.

5. What are some samples (past or future) of work products we would be producing?

- Deliverables for project-level assistance would generally be technical memoranda that outline the scope of work, conceptual design alternatives, feasibility considerations (e.g. ROW and environmental constraints) and planning-level cost estimates for transportation improvement projects being submitted for inclusion in New Hampshire's 2021-2030 Ten-Year Transportation Improvement Plan.
- A sample deliverable for travel demand model support for regional Air Quality Conformity Analysis might be similar to the following. (See example from Strafford RPC starting on Page 12 of this document: http://www.straftord.org/cmsAdmin/uploads/2011-2014-AQA-Amendment-5-Update_001.pdf).
- A sample deliverable for travel demand model support for the regional Long-Range Transportation Plan might be similar to the following. (See Chapter 4 and Chapter 5 of this document: http://www.snhpc.org/pdf/FinalRegionalPlan_2017-2040.pdf).